

OFFICE OF THE PRESIDENT
PUBLIC SERVICE MANAGEMENT

CIRCULAR NO. 13/1995

REFERENCE NO. PS: 20/10^{II}

FROM: Permanent Secretary,
Office of the President
Public Service Management

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

**Increase in Advance to Purchase Protective Clothing
(Amendment No. 26 to Public Service Rules 1987).**

DATE: 1995-08-15

Approval is given for the advance to purchase protective clothing to be increased from six hundred dollars (\$600.00) to two thousand, two hundred dollars (\$2,200.00) with effect from 1st August, 1995, on the following conditions: -

- (a) The advance is granted at not less than three yearly intervals;
 - (b) The advance is repayable by deductions from the employee's salary/wage within one (1) year at the rate of one hundred and eighty-four dollars (\$184.00) per month in the case of monthly paid employees and forty two dollars and thirty-one cents (\$42.31) per week in the case of weekly paid employees;
 - (c) The advance is not granted to Public Servants whose services are of a temporary nature or who are due to retire within one (1) year;
 - (d) Receipts must be produced within one (1) month from the date the Public Servant uplifts the advance and any unexpended portion of the advance must be refunded immediately.
2. Appendix L1 to the Public Service Rules 1987 is hereby amended accordingly.
 3. Please bring this circular to the attention of all concerned in particular Personnel and Accounting Officers.

(R. Sivanand, A.A.)
Permanent Secretary
Office of the President
Public Service Management